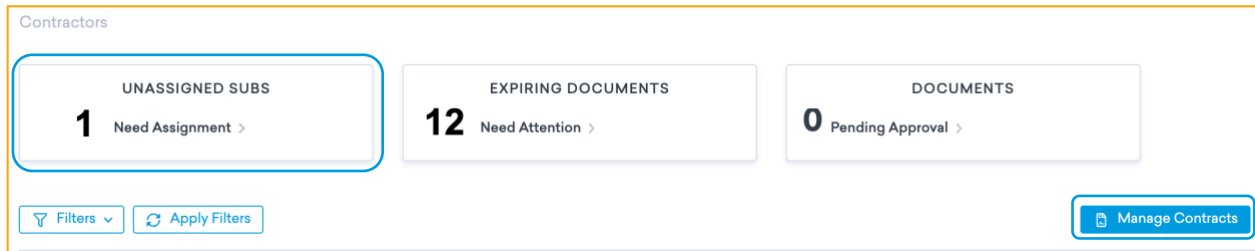


Assign Contract Role/Type & Assign Subcontractors

The Unassigned Subs and Assign Contract Roles/Type screen will allow you to view Unassigned Subs or Assign Roles to Master/Direct Contractors.



Contractors

UNASSIGNED SUBS

1

Need Assignment >

EXPIRING DOCUMENTS

12

Need Attention >


DOCUMENTS

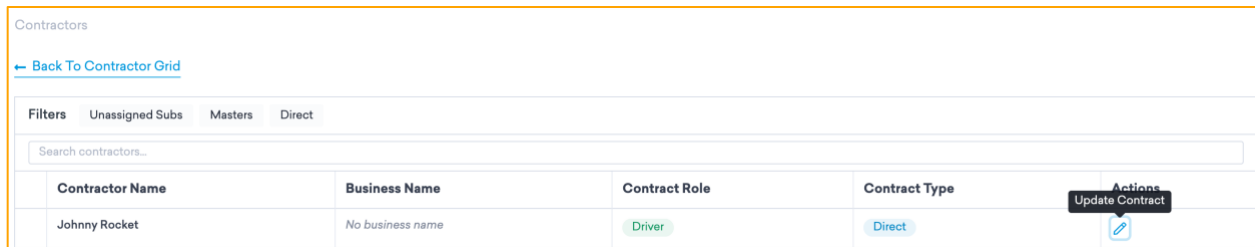
0

Pending Approval >

Filters ▾
Apply Filters
Manage Contracts

Assign Contract Roles/Types

To assign or change a role for a Master or Direct Contractor, click the **'Masters'** or **'Direct'** filter button, locate the **'Contractor,'** click the update contract pencil icon  and select the **'Contract Type.'**




Contractors

[← Back To Contractor Grid](#)

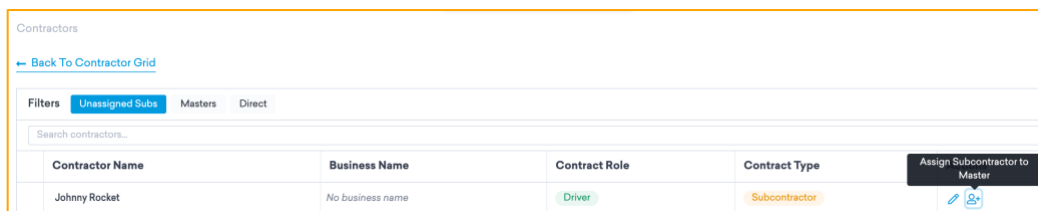
Filters: Unassigned Subs | **Masters** | Direct

Search contractors...

Contractor Name	Business Name	Contract Role	Contract Type	Actions
Johnny Rocket	No business name	Driver	Direct	Update Contract 

Unassigned Subs

To assign a Subcontractor to a Master Contractor click the **'Unassigned Subs'** filter button, locate the **'Sub,'** select **'Contract Role'** type, and locate **'Master'** in **'Assign Sub to'** section.




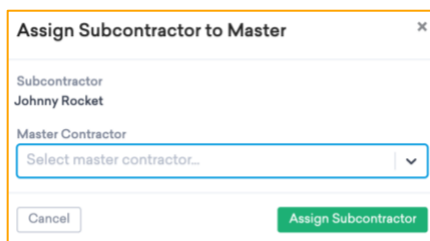
Contractors

[← Back To Contractor Grid](#)

Filters: **Unassigned Subs** | Masters | Direct

Search contractors...

Contractor Name	Business Name	Contract Role	Contract Type	Actions
Johnny Rocket	No business name	Driver	Subcontractor	Assign Subcontractor to Master 



Assign Subcontractor to Master ✕

Subcontractor
Johnny Rocket

Master Contractor

Cancel
Assign Subcontractor

